



Andy Beshear

Governor

Joni Upchurch

Executive Director

BOARD MEETING MINUTES

March 10, 2025

9:00 a.m.

IN-PERSON LOCATION: 133 CE hearing room on the 1st floor of the Mayo Underwood Building, 500 Mero Street in Frankfort

ZOOM INFORMATION:

<https://us06web.zoom.us/j/83300621326?pwd=yORgBcD62d2niixeiBuVhBRJlH4W3W.1>

I. CALL TO ORDER/ROLL CALL OF MEMBERS/DECLARATION OF QUORUM:

- In-person: Alicia Stigall, Lianna Nguyen, Lindsey Morgan, Kerry Harvey, and Mickey Hobbs
- Melissa Anderson attended through zoom

II. Reappointment: Mickey Hobbs term extended to 2/1/2027

III. Speakers:

- Kentraya Johnson – request for Board to approve instructor's license.

IV. APPROVAL OF FEBURARY BOARD MEETING MINUTES:

- Lindsey Morgan made the motion to approve, Mickey Hobbs seconded the motion, no one opposed, the motion carried unanimously.

V. EXECUTIVE SESSION– KRS 61.810(1)(c)(f)(g)(j)

- Lindsey Morgan made a motion to enter closed session 9:11AM, second by Lianna Nguyen; all in favor, Motion carried unanimously.
- Lindsey Morgan made a Motion to exit closed session at 11:08PM, Lianna Nguyen second by Motion carried unanimously.

Let the record show there was no action, or vote was taken during closed session pursuant to KRS 61.810.

VI. REVIEW AND APPROVAL OF FEBURARY 2025 EXPENDITURES AND REVUENUES:

- Lianna Nguyen made the motion to approve, Alica Stigall seconded the motion, no one opposed, the motion carried unanimously.



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VII. EXECUTIVE DIRECTOR UPDATES:

- **Senate and House Bills** - SB 22 passed the Senate and is currently in House. SB 265 and HB 130- still holding in committee
- **School Updates** - Opened three new schools and made two other school visits last month. The students and schools have been very appreciative and eager for positive relationships with KBC
- **Regulations** - The first regulations package is ready for final review and filing
- **PSI** – KBC continues to improve communications and requirements with PSI
- **System Automations** – Joni Upchurch is working System Automations (our online licensing system) to set a schedule and agenda for them to come in and provide in house trainings for all staff to better provide our needs. They will review KBC concerns and suggestions and continue to make improvements.
- **Relocation** - The contract for the new location is available and ready for board review for relocation of the agency. This is exciting and much needed news.
- **Fiscal/HRG** - KBC's Fiscal Manager/HRG has taken another position in a different agency, Joni Upchurch signed a month-to-month contract with PPC to assist with Fiscal and HR needs until the replacement is here and comfortable with the role independently for the agency. KBC will have a new individual who will transfer laterally and begin April 16th with our agency.
- **Website** – The updated website for kbc.ky.gov is in progress and is looking fantastic. We hope to have that completed in the next month or so.
- **Mass email** - On March 6th, KBC sent renewal notices to inactive status licensees. This was the first ever mass email for the inactive status. KBC sent out over 8,000 emails to remind them they are eligible to renew; the feedback has been positive, and I hope to have reports ran in a month to see how many individuals this mass email assisted in renewing.
- **Salon Updates and Inspections** - In February Joni gave a report on the total licensees, renewals, active and inactive statuses.

As of last week, we have 5,602 active salons, 374 inactive salons. KBC plans to do a mass email to those inactive as well.

KBC Field staff inspectors have been doing an amazing job assisting with inactive salons and salons that renewed without an active manager listed. They have conducted 907 inspections or attempted inspections since I began, along with complaint investigations, and inactive status licensees. They completed 486 inspections from October-December 2024 and have completed 421 inspections in January and February of this year.



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VIII. LEGAL COUNSEL UPDATES: ATTORNEY

- Approval of ready to file KAR amendments
 - Lianna Nguyen made a motion to accept the regulatory amendments to be filed, Micky Hobbs second the motion, no one opposed, the motion carried unanimously.
- Discussion of inspector form changes to include notice of meetings, proposed gift policy, and proposed fine list.

IX. OLD BUSINESS:

- Dream Nails – Agreed Order received – 702444 (salon); 503867

X. NEW BUSINESS:

- Board of Cosmetology relocation contract and approval
 - Lindsey Morgan made the motion to approve, Lianna Nguyen seconded the motion, no one opposed, the motion carried unanimously.

XI. APPROVAL OF MARCH APPLICATIONS AND COMPLAINTS COMMITTEE MEETING MINUTES:

- Reconsideration on 2 and 3 no action taken
- Lindsey Morgan made a motion to accept applications except for items 7 and 9 which will be deferred, Micky Hobbs second the motion, no one opposed, the motion carried unanimously.

XII. APPLICATIONS, RECONSIDERATIONS, COMPLAINTS, AND INVESTIGATIONS

APPLICATIONS AND RECONSIDERATION (3)

1. Kentraya Johnson - OOS Instructor-GA - Approve request
2. Yaw Hnih- 700006875 – Educational hours expired over five (5) years – deferred April
3. Sar Paw - 700002405- Educational hours expired over five (5) years – deferred April

Case List (14)

1. C - INVESTIGATION - 1086237 - 202306 - Danielle Montgomery - Hardin Co - Issue written warning



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2. C - PASSED INSPECTION - NS - 1163350 - 800003145 - Hi Nails - Caldwell Co – Dismiss
3. C-INVESTIGATION- NS-1217817-S-000006475- JC Nails and Spa -Jefferson Co - Issue written warning
4. C - UNLICENSED - Nail Shed - Jefferson Co - Issue written cease and desist letter
5. C - PASSED INSPECTION - BS - 605335 or S-000004078 – Dismiss
6. C - NS - 1150090 - 800000750 - Princess Nails and Spa - Issue written cease and desist letter
7. INVESTIGATION - 1158515 - 800002510 - Belle Nails - Jefferson Co - Defer to full board, pending approved inspection
8. C - DISMISS - S - Empower Academy - Boyd Co- Dismiss
9. INV - INACTIVE - 1166333 - 604807 - Darlas Hair Studio – Hopkins - Defer to full board
10. C - LF - 1160372-775029 - Neel Thredz Spa - Boyd Co – **Issue AO**
11. C - S - Allure Beauty College - No action; pending audit of school
12. C - UNLICENSED - Faylynn Smith - Carlisle - Issue written cease and desist letter
13. C - UNLICENSED - Jalyn Fox - Hopkins Co - Issue written cease and desist letter
14. C - UNLICENSED - Tianna Austin - Jefferson Co - Issue written cease and desist letter

XIII. ADDITIONAL ITEMS:

- Approval – DermaPlane- Somerset Community College
 - Lindsey Morgan made a motion to accept the DermaPlane proposal to be filed, Micky Hobbs second the motion, no one opposed, the motion carried unanimously.

XIV. ADJOURNMENT:


- Lindsey Morgan made a motion to adjourn the February 3rd, 2025, Special Board meeting at 11:32AM, Mickey Hobbs seconded, the motion carried unanimously.

Person(s) who took board minutes:

Tanya M Shrout
Maxine McDonald
Kassidy Catron

Approved:

Presiding Officer:


Kerry Harvey, Chairman